

PERFORMANCE APPRAISAL QUESTIONNAIRE

Employer/employee to complete the questionnaire on how they think the employee has performed. Allocate and justify performance to each key task and objective as described in your Job Description (1 = poor, 10 = excellent).

Employer _____

Employee _____

Position _____

Date _____

KEY TASKS & OBJECTIVES	SCORE (1 = poor 10 = excellent)	COMMENTS
1. Production:		
2. Maximising herd production:		
3. Achieving optimum feeding and pasture management:		
4. Effective herd fertility management:		
5. Protect animal health:		

KEY TASKS & OBJECTIVES	SCORE (1 = poor 10 = excellent)	COMMENTS
6. Provide quality replacement stock:		
7. Provide sufficient supplements:		
8. Milk Quality:		
9. Crops		
10. Weed Control:		
11. Farm Maintenance:		
12. Staff:		

KEY TASKS & OBJECTIVES	SCORE (1 = poor 10 = excellent)	COMMENTS
13. Accommodation:		
14. Reporting/Recordkeeping:		
15. General:		

TRAINING IDENTIFIED:

IMPROVEMENTS IDENTIFIED & AGREED METHODS/TIMING OF IMPROVEMENTS:

Signed Employer: **Signed Employee:**

Date: **Date:**