

TELEPHONE SCREENING QUESTIONNAIRE

POSITION:	Date:
APPLICANT:	Phone: Address:
CURRENT POSITION?	
PREVIOUS POSITIONS	
WHAT ARE YOU LOOKING FOR?	
REWARD EXPECTATIONS?	
PERSONAL CIRCUMSTANCES	
QUALIFICATIONS	

WHO CAN WE CONTACT FOR A REFERENCE?

Name:

Relationship:

Phone:

1.

2.

3.

Do we have your approval to contact referees?

Yes / No

OTHER INFORMATION
(Sharemilker's herd details, etc)

SUMMARY & NOTES

REFEREES COMMENTS?

GRADING (10 = excellent, 1 = poor)	Total
Skills and experience	
Communication	
Attitude	
Sub total	
Referees Assessment	
Grading	